



MaineDOT

Maine Department of Transportation

Direct Hire Vacancy Announcement

Public Service Manager II

Multimodal Planning Division

Manager

Bulletin 17-81

CODE: MA32 **RANGE:** 32 Confidential (\$58,572.80 - \$80,412.80 annually)

Value of State-paid Health & Dental Insurance – Effective July 1, 2016

\$386.73 bi-weekly: Greater than \$30,000.00 or equal to \$79,999.00 – 10% Employee Contribution of Premium

Value of State's share of employee's retirement: 20.85% of pay

SEARCH OPENED: July 12, 2017

CONTACT: Jeremiah Hutchinson

CLOSING DATE: July 31, 2017; 4:30 p.m.

TELEPHONE: (207) 624-3058

POSITION TYPE: Permanent full-time

POSITION #: 02500-3120

BUREAU/DIVISION: Planning

LOCATION: Augusta

JOB DESCRIPTION: The Maine Department of Transportation (MaineDOT) seeks an experienced and motivated manager to lead its eight-person Multimodal Planning Division. The position supervises the department's public transportation programs, which include transit operations, passenger rail and ferryboat planning; its aviation program; and its bike/ped program. The position coordinates with MaineDOT's Multimodal (capital) Program; with its Fleet Services and Multimodal Operations Divisions; and with its Freight and Business Services Office to identify, prioritize and program multimodal (non-highway-and-bridge) transportation projects, statewide. Candidates must be committed to serving Maine's transportation customers, and able to learn quickly, manage multiple priorities, speak confidently in public, and communicate effectively with employees, customers, stakeholders, administrators and elected officials. Experience with federal regulation and grants administration is desirable. Among other duties, the position will:

- Oversee Multimodal Planning Division staff (transit, aviation, and bike/pedestrian)
- Ensure program compliance of federal transportation grants
- Represent MaineDOT to various external groups, including elected officials
- Serve as lead MaineDOT representative to specific federal agencies
- Develop program budgets by mode, and prioritize and select projects
- Serve as co-chair of the MaineDOT Multimodal Committee
- Serve as project manager for multimodal planning studies and projects
- Identify transportation system needs, and develop funding concepts and proposals
- Administer performance measurement for multimodal transportation
- Articulate policy positions for multimodal programs

MINIMUM QUALIFICATIONS: The position requires a minimum of twelve (12) years of training, education and experience, including progressively more responsible professional work in the transportation industry, or in another industry, with managerial responsibilities commensurate with this position.

SELECTION PROCESS: Applicants must forward a cover letter, current resume, and completed Direct Hire application and copies of post-secondary transcripts/licensing/registration and certifications to: MaineDOT, Human Resources, Attn: Jeremiah Hutchinson, 16 State House Station, Augusta, ME 04333-0016, no later than the closing date listed above. Applications are available by calling, (207)624-3050, and on the MaineDOT website: www.maine.gov/mdot.

MAY BE REPRODUCED TO SATISFY BULLETIN BOARD DISTRIBUTION

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